



HIGHER CERTIFICATE IN PARALEGAL STUDIES

120 Credit Qualification registered on the NQF at level 5

SAQA QUALIFICATION ID 94864

Duration and Language

Minimum duration to complete: One year.

Tuition: English.

Focus of Qualification

The Higher Certificate in Management is an entry-level qualification and aims to present prospective students with basic knowledge of South African law and its procedures. It further provides candidates with essential managerial skills required within the context of a paralegal environment.

The flexible structure of the qualification enables candidates to select outcomes that meet the diverse roles and contexts required by a wide range of legal firms, the corporate environment, as well as the public sector.

Successful completion of the Higher Certificate in Paralegal studies provides access to the Bachelor of Commerce in Law degree.

Admission Requirements

The minimum entry requirement for this qualification is:

- National Senior Certificate (NSC) with a minimum of 40% in English as certified by Umalusi; or
- NQF 4 National Certificate.

The Higher Certificate in Paralegal Studies is aimed at paralegal professionals who assist lawyers in their legal work.

Cost

Registration fee	R800
Re-registration fee	R600
Exemption per subject	R525
Cost per subject	R1 650

Prices exclude prescribed textbooks and are subject to an annual increase.

COMPULSORY SUBJECTS	ELECTIVES CHOOSE ANY TWO
Introduction to South African Law (ISL100)	Civil Litigation (LCL100)
Legal Research & Communication (LCU100)	Business Law (BLA100)
Legal Practice Management (LPM100)	Labour Law (LLA100)
	Family Law (LFL100)
	Debt Recovery (LDC100)